Local Government Directory (LGD) Application

Background

Efforts for strengthening of PRIs gained momentum with the creation of Union Ministry of Panchayati Raj (MoPR) in 2004. The MoPR organized seven round table conferences on various issues relating to Panchayati Raj in different States between June 2004 and December 2004. The seventh round table conference held at Jaipur from December 17-19, 2004 recommended the use of information and communication technology (ICT) in PRIs for effective execution and monitoring of rural development programmes. One of the primary activity for implementation of ICT at GP level is to have list of Panchayats and their corresponding villages on the IT platform.

With the objective to maintain up-to-date list of the Panchayats and their mapping with the villages, the MoPR launched National Panchayat Directory (NPD) in September 2007. NPD was initially compliant with the Census 2001 and data was later updated at the State and District level by the officials of State Panchayati Raj Department. Subsequently, NPD complied with Census 2011, open source tools & technologies were adopted and local bodies concept (urban & rural) was added. MoPR re-launched the application as "Local Government Directory" on 24th April 2012 with the enhanced features such as versioning, converting Rural to Urban Local Bodies, generating/ uploading of Government Orders, etc.

Local Government Directory

Local Government Directory (LGD) is one of the 11 applications developed as part of Panchayat Enterprise Suite (PES) under e-Panchayat Mission Mode project (MMP) (http://panchayatonline.gov.in). LGD aims to keep all information about the structure of Local Governments and revenue entities online. Main objective of LGD is to maintain up-to-date list of revenue entities (districts/ sub-districts/ villages), Local Government Bodies (Panchayats, Municipalities and traditional bodies) and their wards, organizational structure of Central, State and Local Governments, reporting hierarchy within the government organizations and parliamentary and assembly constituencies and their relationship with one another.

Features of LGD Application:

- **Local Government/Panchayat Setup -** Each state can define the local government (panchayat, urban local bodies and traditional bodies) setup that is applicable in the State
- **Unique Codes –** Generates unique codes for each local government body (panchayat, urban body or traditional body), revenue entities, departments, designations, wards etc. The unique code for revenue entities are in compliance with e-Governance Standards under NeGP (Metadata and Data Standards for Person Identification and Land Region Codification). These codes will be adopted by all other modules of Panchayat Enterprise Suit (PES)
- **Government Orders/Notifications –** Facilitates user departments to generate Govt. Orders on formation/reorganization of local government bodies. Alternatively, the copy of the manually generated orders can also be uploaded
- **Versioning –** Whenever there is any change in a local body or revenue entity, either in the constitution or in name, a new version gets generated and previous version is archived. LGD Version management helps in recording and usage of history by user and applications
- **Conversion of Local Bodies –** Conversion of local bodies from one type to another can be managed through LGD
- **Download Directory –** Content can be downloaded in HTML, PDF, spread sheet, CSV and XML formats
- **Maps of Local Government Bodies/Panchayats –** Facilitates the user departments to upload GIS maps of each entity defined in LGD. Alternatively, it can be also be configured to point to the GIS server
- **Constituencies and Wards –** Local body wise wards list as well as Parliament and Assembly Constituencies and their mapping with local governments can be maintained through LGD
- **Departments and Organizations-** LGD captures both the organizational as well as reporting hierarchy of central, state and local governments and the organisations/departments associated with them.

Presently the LGD Application is being used by the Panchayati Raj Departments of the States/UTs as the core application for maintaining information on the administrative set-up of the revenue/land region for rural areas which also serves as a base application providing information on the rural administrative set-up for all the other PES applications.

With the increased emphasis on Digital India Programme & Direct Benefit Transfer by the government, more and more Government schemes/programmes and processes are coming under the ambit of e-Governance. Despite such plethora of activities, the full benefits of these efforts are not being realized because of lack of standardization of codes and data across e-Governance applications. Because of the lack of standardization, many e-Governance applications are unable to exchange data; also, it is becoming increasingly difficult to collate information being collected by different systems/applications. Though Census 2011 codes are being used in many e-Governance applications, no consistent mechanism has been adopted by different systems for generating codes for the new locations that have been created after the release of Census 2011 codes.

To resolve the problem of interoperability and standardization of location codes, DBT Mission under Cabinet Secretariat after round of discussions with the various Union Ministries/Departments, RGI, SoI & other agencies has accepted Local Government Directory application (http://lgdirectory.gov.in) as the standard location code directory across all databases/applications of Ministries/Departments and States/UTs and instructed that the LGD application will be used as the single standard window to update and manage unique codes of various administrative units, urban as well as rural.

Action Taken by Ministry of Panchayati Raj

Sl. No	Month/Year	Action Taken
1	September 2017	• A review meeting held on 18th September 2017 through Video Conference with all States/ UTs to review the progress of implementation of LGD Application as per timelines mentioned in guidelines issued by MoPR. • A Regional Workshop on PES applications including LGD application for the Master Trainers at State level organized in SIRD Mohali from 4th September – 9th September 2017 for officials of J&K, Punjab, Himachal Pradesh, Haryana, Uttarakhand and Uttar Pradesh. • One Workshop for State NIC officials (from PR, RD, Revenue and Urban Development Department) organized on 5th – 6thSeptember 2017 (Remaining States/ UTs) for training on full functionality of the LGD application.
2	August 2017	• A National Workshop on LGD application was organized on 3rd August 2017 with the officials of Union Ministries/ Departments and States/ UTs (Officials from Panchayati Raj, Rural Development, Revenue and Urban Development Department, etc.) • A Regional Workshop on PES applications including LGD application for the Master Trainers at State level organized in SIRD, Raipur from 31st July – 5th August 2017 for officials of West Bengal, Bihar, Odisha, Jharkhand and Chhattisgarh. • A Regional Workshop on PES applications including LGD application for the Master Trainers at State level organized in SIRD Guwahati from 21st August – 26th August 2017 for officials of Sikkim & North-eastern States. • Two Workshops for State NIC officials (from PR, RD, Revenue and Urban Development Department) organized on 26thAugust 2017 (for Sikkim & North Eastern States), 28th – 29th August 2017 (for Northern & Eastern States) for training on full functionality of the LGD application. • Final Guidelines for implementation issued to Union Ministries/ Departments and States/ UTs along with the proceeding of the National Workshop held on 3rd August 2017.

Sl. No	Month/Year	Action Taken
3	July 2017	• Draft guidelines prepared by the committee circulated vide letter dated 19th July 2017 to Ministries/ Departments and States/ UTs. • A Regional Workshop on PES applications including LGD application for the Master Trainers at State level organized in NIRD&PR, Hyderabad from 10th July – 15th July 2017 for officials of Andhra Pradesh, Telangana, Tamil Nadu, Andaman & Nicobar Islands and Lakshadweep.
4	June 2017	MoPR vide OM dated 14th June 2017 formed a committee under the chairmanship of Former Special Secretary for preparation of the guidelines for rollout/ adoption of the LGD application by Union Ministries/ Departments and States/ UTs.
5	May 2017	• A review meeting was held under the Chairmanship of Secretary (Co-ordination) on 18th May 2017 to review the progress on Local Government Directory • An action plan for implementation of LGD up to ground level with timelines was prepared and shared with DBT Mission. • A National Workshop on LGD application was organized on 29th May 2017 for Union Ministries/ Departments and selected States/ UTs • A training programme organized on 25th May 2017 to sensitize the NIC officials of all Union Ministries/ Departments on LGD application
6	April 2017	DBT Mission vide OM dated 13th April 2017 requested MoPR to develop the functionality similar to 'look up' table, undertake enhancement in LGD application as per requirement and issue the detailed guidelines & necessary instructions to Union Ministries/ Departments and States/ UTs.
7	February 2017	A review meeting was held in DBT Mission on 28th February 2017 to examine the inputs/ observations from Ministries/ Departments on Standard Location Codes report.
8	November 2016	Cabinet Secretariat vide D.O. letter no. I-11011/148/2016-DBT dated 4th November 2016 sent the report on Location Code Standardization to all Secretaries of all Ministries/Departments including RGI, DG (NIC), Surveyor General of India asking for their inputs/comments on the draft report and consent for using LGD in all databases of schemes implemented by the Ministry/ Department.
9	September 2016	Constitution of sub-committee under the chairmanship of DDG, NIC-HQ along with officers from DBT Mission, Department of Rural Development, Ministry of Panchayati Raj, Ministry of Urban Development, Office of Registrar General of India and Survey of India as members to draft recommendations on standardization of village code/unique location codes. A review meeting was held at DBT Mission to finalize the recommendations on 5th September 2016 and report on Location Code Standardization was prepared.
10	August 2016	Advisory issued by Ministry of Electronics & Information Technology (MeitY) to use LGD application to update & manage unique codes of various administrative units

Reference Documents

Guidelines for implementation of LGD

1. Union Ministries/ Departments
2. States/UTs

Proceedings/Minutes of Meeting

1. Minutes of the National Workshop on LGD aplication held on 29th May 2017
2. Proceeding of the National Workshop on LGD Application held on 3rd August 2017

Supporting Documents for LGD application

1. CBT (Play Online)
2. Presentation
3. Brochure

Letter related to LGD

1. DBT Mission letter dated 13th April 2017
2. Cabinet Secretariat letter dated November 2016
3. MeitY letter dated August 2016
4. Chief Secretary for necessary instruction as mentioned in Guidelines
5. State PR Dept for necessary instruction as mentioned in Guidelines dated 15th September 2017
6. Union Ministries for necessary instruction as mentioned in Guidelines
7. Secy MoPR to State Chief Secretaries for LGD Application
8. MoPR to all Chief Secretaries for National Workshop

LGD status as on 26th September 2017 (States/UTs, Union Ministries/Departments)

LGD status as on 13th October 2017 (States/UTs, Union Ministries/Departments)

LGD status as on 16th November 2017 (States/UTs, Union Ministries/Departments)

State NIC Co-ordinators

State/ UTs' Nodal Officer from Panchayati Raj Department